

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING**

AUGUST 16, 2022

**THE STATE OF TEXAS §
§
COUNTY OF NUECES §**

On the 16th day of August 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

	President	David Wishard
	Vice President	John Fernan
	Secretary/Treasurer	Janine Pruski
	Director	Ron Hellberg
	Director	Michael Olszewski
	Director	Jeff Holley
Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charles W. Zahn, Jr. (Via teleconference)

Board of Directors Members
Absent: None

Number of Members Present: Two (2) Via Teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Paul Pilarczyk, Engineer for the Corporation, Mr. Marcos Alaniz with Nueces County Water Control Improvement District #3 ("The District"), and Mr. Hector Benavidez with The District.

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. There was no public comment.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Jeff Holley and a second by Janine Pruski, the Minutes of July 19, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
 - b. Upon motion by Janine Pruski and a second by Mike Olszewski, the Minutes of August 2, 2022 Special Meeting of the Board of Directors were unanimously approved by the Board of Directors.

IMPLEMENTATION OF STAGE 1 WATER RESTRICTIONS

6. The Board of Directors reviewed and discussed the current drought conditions and RAWs Drought Contingency Plan.

UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS

7. Mr. Marcos Alaniz and Mr. Hector Benavidez with The District provided the following updates:
 - a. The District reported one large after hour leak at CR 73a and Emil on a 6" line made by the fiber optic contractors. Approximately 50,000 gallons of were lost from the leak and the contractors will be billed for the expenses.
 - b. Approximately 15 personal water wells have been checked for cross connection in the system. Only one has been confirmed to be connected to the home along with the RAWs water supply system. The customer has since cut and capped the water well line.

UPDATE RESOLUTION ON BACKFLOW PREVENTION

8. Upon motion by Mike Olszewski and a second by Janine Pruski, the Board of Directors unanimously approved the Resolution on Backflow Prevention and Cross Connection as corrected.

UPDATE FROM RAWs ENGINEER, PAUL PILARCZYK

9. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
 - a. Mr. Pilarczyk continues to finalize contractor paperwork with the Water Development Board on the water line replacement project..

UPDATE FROM RAWs ATTORNEY CHARLIE ZAHN

10. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. Mr. Zahn is hoping to set up a meeting with the District Attorney regarding an update on the ongoing investigation.
 - b. An official opinion has been received by the Attorney General regarding the Public Information Request made by Kathy Vinson in April. Contact has been made to Mrs. Vinson regarding the request as well as the cost associated with the request.

DISCUSS NEW BOARD POLICIES

11. Director Ron Hellberg presented a draft of the following policies for board discussion
 - a. Preventing staff from granting outside computer access
 - b. Social media for the Board of Directors and employees
 - c. Preventing disclosure of Personally Identifiable information
 - d. Restrict unauthorized access to the file room

Upon motion by Janine Pruski and a second by Jeff Holley, the Board of Directors unanimously approved to table this item until the next regular meeting.

OFFICE MANAGER UPDATE

12. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
 - a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
 - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
 - i. Operating account \$343,491.46
 - ii. Construction account \$5,930
 - iii. Bond Reserve I \$200,889.62
 - iv. Bond Reserve II \$43,859.92
 - v. UMB Green Money \$0
 - vi. UMB Sweep Money \$203,074.88

- c. The Original Petition for the CR73A property has been filed and served on the tenant for legal action.
- d. The 2021 financial audit is wrapping up and awaiting review by the auditor to submit a draft to RAWs.
- e. Kaylee Reed requested topics and information from the members of the Board of Directors for the 3rd quarter newsletter to be mailed out in September.
- f. Kaylee Reed discussed the TCEQ conference she attended earlier this month with the Board of Directors.

DISCUSS OPEN BOARD OF DIRECTORS POSITION

13. The Board of Directors discussed the open board position. No action was taken as a result of that discussion.

DISCUSS THE "TO DO'S" FROM THE 2022 ANNUAL MEMBERS' MEETING

14. The Board of Directors discussed the following items:
- a. Process/Procedure to amend sections of the Bylaws annually.

DISCUSS JULY 2022 LTM REPORT

15. The Board of Directors reviewed the July 2022 LTM report.

DISCUSS JULY 2022 DIRECTOR'S REPORT

16. The Board of Directors reviewed the July 2022 Director's report.

DIRECTOR COMMENTS

17. Mr. Wishard asked for comments from the Board of Directors.


ADJOURN

18. As there was no further business to come before the Board of Directors, a motion was made by John Fernan with a second by Jeff Holley to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By  9-22-2022
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary

