

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING
SEPTEMBER 20, 2022**

**THE STATE OF TEXAS §
§
COUNTY OF NUECES §**

On the 20th day of September 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Ron Hellberg
Director	Michael Olszewski
Director	Jeff Holley (Via teleconference)

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charles W. Zahn, Jr. (Via teleconference)

Board of Directors Members
Absent: None

Number of Members Present: Two (2) Via Teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Marcos Alaniz with Nueces County Water Control Improvement District #3 ("The District"), and Mr. Hector Benavidez with The District.

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. There was no public comment.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Mike Olszewski and a second by Janine Pruski, the Minutes of August 16, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

DISCUSS LIFTING STAGE 1 OF THE DROUGHT CONTINGENCY PLAN

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWs Drought Contingency Plan. No action was taken. Stage 1 of the Drought Contingency Plan is still in effect.

UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS

7. Mr. Marcos Alaniz and Mr. Hector Benavidez with The District provided the following updates:
 - a. Approximately 67 personal water wells have been checked for potential cross connections in the system. There have been no cross-connection issues discovered.
 - b. There has been one leak since the last meeting located at County Road 75. The leak was caused by the County which was grading the ditches at the time and snagged the RAWs water line. The leak was repaired with minimal parts and labor required.
 - c. Concrete repairs will need to be done to a driveway on Partridge due to damage made by two water leaks under the concrete driveway approximately over 2 years ago. The leaks were repaired; however, the concrete driveway was not repaired after construction. The estimated expense for the concrete driveway repair is approximately \$3,500 and is scheduled to be completed later this week.

UPDATE FROM RAWs ENGINEER, PAUL PILARCZYK

8. Mr. Paul Pilarczyk was absent from the Board Meeting but informed the Board prior to the meeting that he had no updates to present.

UPDATE FROM RAWs ATTORNEY CHARLIE ZAHN

9. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. Mr. Zahn is hoping to set up a meeting with the District Attorney regarding an update on the ongoing investigation.
 - b. An official opinion has been received by the Attorney General regarding the Public Information Request made by Kathy Vinson in April. Contact has been made to Mrs. Vinson regarding the request as well as the cost associated with the request.
 - c. Upon motion by Ron Hellberg and a second by Janine Pruski, the Board of Directors unanimously approved the Record Retention and Destruction Policy as amended.
 - d. Upon motion by Ron Hellberg and a second by David Wishard, the Board of Directors unanimously approved to live stream only the meetings of the Board of Directors and not continue video or audio recordings.

DISCUSS NEW BOARD POLICIES

10. Director Ron Hellberg presented a draft of the following policies for board discussion
 - a. Upon motion by Ron Hellberg and a second by Janine Pruski, the Board of Directors unanimously approved the Computer Use Policy for RAWs.
 - b. Upon motion by Ron Hellberg and a second by John Fernan, the Board of Directors unanimously approved the Access to files and records policy as amended for RAWs.
 - c. Upon motion by Ron Hellberg and a second by Mike Olszewski, the Board of Directors unanimously approved the Personally Identifiable Information Policy as amended for RAWs.
 - d. Upon motion by John Fernan and a second by Mike Olszewski, the Board of Directors unanimously approved the social media Policy for RAWs.

OFFICE MANAGER UPDATE

11. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
 - a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
 - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
 - i. Operating account \$343,491.46
 - ii. Construction account \$5,930
 - iii. Bond Reserve I \$200,889.62

- iv. Bond Reserve II \$43,859.92
- v. UMB Green Money \$0
- vi. UMB Sweep Money \$203,074.88
- c. The Original Petition for the CR73A property has been filed and served on the tenant for legal action.
- d. The 2021 financial audit is wrapping up and awaiting review by the auditor to submit a draft to RAWs.
- e. Kaylee Reed reviewed the September 2022 (3rd Quarter) newsletter with the Board of Directors.
- f. Kaylee Reed informed the Board of Directors that she will be on vacation Friday, October 14th and Norma will be at a TRWA Conference that day as well in San Antonio, so the RAWs office will be closed all day that day.
- g. Kaylee Reed informed the Board of Directors that she has reached out to her Core & Main contact about placing an antenna on the Elevated Storage Tank for streamlining the meter reading process. More information will be provided to the Board of Directors once it is obtained.

DISCUSS OPEN BOARD OF DIRECTORS POSITION

12. The Board of Directors discussed the open board position. No action was taken as a result of that discussion.

DISCUSS THE "TO DO'S" FROM THE 2022 ANNUAL MEMBERS' MEETING

13. The Board of Directors discussed the following items:
- a. Process/Procedure to amend sections of the Bylaws annually.

DISCUSS AUGUST 2022 LTM REPORT

14. The Board of Directors reviewed the August 2022 LTM report.

DISCUSS AUGUST 2022 DIRECTOR'S REPORT

15. The Board of Directors reviewed the August 2022 Director's report.

DIRECTOR COMMENTS

16. Mr. Wishard asked for comments from the Board of Directors.

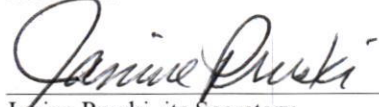
ADJOURN

17. As there was no further business to come before the Board of Directors, a motion was made by Janine Pruski with a second by David Wishard to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By 
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary