

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING
SEPTEMBER 14, 2021**

**THE STATE OF TEXAS §
 §
COUNTY OF NUECES §**

On the 14th day of September, 2021, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard (via teleconference)
Vice-President	John Fernan
Secretary	Janine Pruski
Director	Jeff Holley
Director	Michael Olszewski
Director	Debbie Reiter
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn (Via teleconference)

Board Members
Absent: None

Number of Members Present: Three (3) Via Teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Fernan, pursuant to posted notice.

RECOGNITION OF GUESTS

2. The presiding officer, Mr. Fernan introduced the following guests: Mr. Hector Benavidez of the Nueces County Water Control and Improvement District No. 3 (the "District"), and Mr. Paul Pilarczyk, engineer for the Corporation.

PUBLIC COMMENT

3. There was no public comment.

MINUTES

4.
 - a. Upon motion by Ron Hellberg and a second by Janine Pruski, the August 17, 2021 Regular Board of Directors meeting minutes were unanimously approved by the Board of Directors.
 - b. Upon motion by Ron Hellberg and a second by Janine Pruski, the August 27, 2021 Emergency Meeting minutes were unanimously approved by the Board of Directors.
 - c. Upon motion by Jeff Holley, and a second by Janine Pruski, the August 31, 2021 Special meeting minutes were unanimously approved by the Board of Directors.

UPDATE FROM NUECES WATER CONTROL AND IMPROVEMENT DISTRICT #3

5. Mr. Hector Benavidez with the Nueces County Water Control and Improvement District No. 3 (the "District") District, system operator for the Corporation provided the following updates:
 - a. Mr. Benavidez informed the Board of Directors that we are still waiting on the inspection report back regarding the elevated storage tank condition. A proper scope of work ("SOW") cannot be completed without an official inspection report. The Board of Directors requested that the District find another inspector to get a report so that the District can move forward on developing a SOW.
 - b. Mr. Benavidez informed the Board of Directors that the District has a full-time employee painting hydrants every day, and that approximately 30 hydrants have been painted to date.
 - c. Mr. Benavidez informed the Board of Directors that the District has fixed a broken valve at the elevated storage tank. This broken valve was causing residual issues in that area.
 - d. The Board of Directors requested that the District calibrate the intake meter for RAWS to ensure proper readings.

UPDATE FROM RAWS ENGINEER

6. Paul Pilarczyk, RAWS Engineer, provided the following updates:
 - a. Mr. Pilarczyk reviewed the updated construction schedule map with the Board of Directors. Construction is scheduled to be complete by the middle of October and a punch list will be provided to the Board of Directors at that time.
 - b. Mr. Pilarczyk informed the Board of Directors that the District has agreed to reshape the ditch at County Road 75 and Wade Street. Work will begin as soon as possible.
 - c. Mr. Pilarczyk informed the Board of Directors that estimated timeline for completion of the construction project is by the end of November 2021.
 - d. Mr. Pilarczyk informed the Board of Directors that RAWS legal counsel, Charlie Zahn, will update the Board of Directors on the elevated water storage tank pad site.
 - e. Mr. Pilarczyk provided a considerations list for the new elevated storage tank.
 - f. Mr. Pilarczyk will have Core & Main (Marshall Meters) return when construction is complete.
 - g. Upon motion by Jeff Holley and a second by Janine Pruski, the Board of Directors unanimously approved an agreement with Hanson Professional Services to provide a Graphical Information System (GIS) and WaterCAD Model for RAWS.
 - h. Mr. Pilarczyk informed the Board of Directors that the fence will be complete at the Bravenec property by this Thursday at a cost of approximately \$1700.

UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN

7. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors of Directors:
 - a. Mr. Zahn informed the Board of Directors that he has been in contact with a landowner for a potential pad site and that Mr. Pilarczyk will be in contact with the landowner on specifics for RAW'S. An update is expected by next week.
 - b. Mr. Zahn informed the Board of Directors that the Public Utilities Commission (PUC) has approved RAW'S's Amendment to its Certificate of Convenience and Necessity (CCN).
 - c. Mr. Zahn provided a legal opinion on a request for a discounted commercial rate by a local business owner.

OFFICE MANAGER UPDATE

8. Kaylee Reed, Office Manager, provided an update to the Board of Directors of Directors as follows:
 - a. Kaylee Reed reviewed the August 2021 operating account bank reconciliation with the Board of Directors.
 - b. Kaylee Reed informed the Board of Directors that she has received a draft report for the 2020 financial audit with Kieschnick and Associates and the internal CPA provided feedback on one item. Ms. Reed is currently working with Kieschnick to resolve the issue. Final bill for the financial audit is \$6,000.
 - c. Ms. Reed informed the Board of Directors of the following bank account balances: Operating Account \$637,230.67, Construction Account \$0, Loan Reserve I Account \$200,652.17, Loan Reserve II Account \$43,831.17, UMB Sweep Account \$751,715.75 and UMB Green Account \$111,089.03.
 - d. Ms. Reed informed the Board of Directors that the final pay to 5125 will be reduced by \$4,719.20 due to 5125 not tying in the water lines at the elevated storage tank. Person's Services has an outstanding balance of \$3,367.47 from the freeze damages in February 2021 and flooding damages in May 2021. Ms. Reed has invoiced Person's for those items.
 - e. No action was taken on this item.

DISCUSS FREQUENCY ON BOARD OF DIRECTORS MEETINGS

9. After discussion, no action was taken on this item.

DISCUSS TRANSMISSION LINE FOR MS. ROBIN LONG'S PROPERTY WEST OF CR 75

10. Office Manager Kaylee Reed informed the Board of Directors that Ms. Robin Long emailed her Monday to inform the Board of Directors that she is no longer interested in water from RAW'S.

DIRECTOR'S REPORT AUGUST 2021

11. The Board of Directors discussed the August 2021 Director's report with Office Manager Kaylee Reed. Kaylee will work with the district to identify reasons for high water loss.

AUGUST 2021 LTM 12 MONTH SPREADSHEET

12. The Board of Directors discussed the August 2021 LTM report with Office Manager Kaylee Reed.

DETERMINE GO FORWARD PLAN ON UPDATING THE 2021 BYLAWS

13. Upon motion by Jeff Holley and a second by Janine Pruski, this item was tabled until the next meeting.

DIRECTOR COMMENTS

14. Mr. Ferman asked for comments from the Directors.

ADJOURN


15. As there was no further business to come before the Board of Directors of Directors, a motion was made by Janine Pruski and seconded by Jeff Holley and unanimously approved to adjourn.

RIVER ACERS WATER SUPPLY CORPORATION

By 

John Ferman, its Vice-President

ATTEST:


Janine Pruski, its Secretary