

# **RIVER ACRES WATER SUPPLY CORPORATION**

## **MINUTES OF REGULAR MEETING**

**OCTOBER 26, 2021**

**THE STATE OF TEXAS   §  
                                     §  
COUNTY OF NUECES   §**

On the 26th day of October, 2021, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Director	Janine Pruski
Director	Michael Olszewski
Director	Debbie Reiter
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn (Via teleconference)

Board of Directors Members  
Absent: Jeff Holley

Number of Members Present: Two (2) Via Teleconference

### **CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

### **RECOGNITION OF GUESTS**

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Paul Pilarczyk, engineer for RAWS and RAWS member, Mr. Joe Bravenec.

### **PUBLIC COMMENT**

3. There was no public comment.

### **MINUTES**

4. a. Upon motion by Janine Pruski and a second by Mike Olszewski, the Minutes of the October 12, 2021, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

#### **UPDATE FROM RAWS ENGINEER, PAUL PILARCZYK**

5. Paul Pilarczyk engineer for the corporation, provided the following updates:
  - a. Mr. Pilarczyk reviewed two quotes for the existing elevated storage tank inspections. Once quote for \$5,000 with Dunham engineering and the other for \$9,896 with 360 inspection services. Mr. Pilarczyk recommends the Dunham engineering based off of work history and cost effectiveness. The board will take action on this item on Nov. 2, 2021 workshop meeting.
  - b. Mr. Pilarczyk informed the board that the construction phase of the Quail Valley project is completed, and Person's Services is working on flushing and filling the new water lines.
  - c. Marshall Meters will be here Nov. 15, 2021 to do the final tie ins. This is set to be complete by early December 2021.
  - d. Mr. Pilarczyk reviewed a list of items to be discussed regarding the new elevated storage tank and requested that the board provide him any additional items to be added to the Nov. 2, 2021 workshop agenda by this Friday morning for discussion.
  - e. Mr. Pilarczyk reviewed a draft of the GIS and WaterCAD model and discussed items such as exercising valves and fire hydrants as well as water line locations and meter locations.

#### **UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN**

6. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
  - a. Mr. Zahn informed the board that there is nothing definitive at this time regarding a pad site and that he is still waiting on discussion with the landowner's realtor.

#### **OFFICE MANAGER UPDATE**

7. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
  - a. Ms. Reed informed the board that the 2020 DRAFT financial audit must be approved by the board to receive the official 2020 financial audit from the auditors. Action will be taken on this item at the Nov. 2, 2021 board workshop.

#### **RAWS SECRETARY/TREASURER TO DISCUSS AND TAKE ACTION ON ELECTION AUDITOR**

8. Janine Pruski, board secretary/treasurer and Kaylee Reed, Office manager discussed options regarding an independent election auditor.

#### **DISCUSS AND TAKE ACTION ON BUDGET COMMITTEE FOR 2022 BUDGET**

9. Janine Pruski, board secretary/treasurer informed the board that this is a job requirement of the Office Manager, and an official 2022 operating budget will be adopted by Dec. 31, 2021.

#### **DISCUSS TIMELINE ON UPDATING OF THE BYLAWS**

10. RAWs Vice President, John Fernan provided the board with a proof print of the sample bylaws voting card to be mailed to the eligible voting members for voting on the bylaws.

**RECEIVE INFORMATION ON TEXT TO VOTE FOR LATER ELECTIONS**

11. RAWS Vice President, John Fernan is working on gathering information regarding cost and functionality of the text to vote option for members.

**DIRECTOR COMMENTS**

12. Mr. Wishard asked for comments from the Board of Directors.


**ADJOURN**

13. As there was no further business to come before the Board of Directors, a motion was made by John Fernan with a second by Janine Pruski, the Board of Directors unanimously approved to adjourn.

**RIVER ACERS WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary