

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
SPECIAL MEETING  
OCTOBER 13, 2020**

**THE STATE OF TEXAS §  
  §  
COUNTY OF NUECES §**

On the 13th day of October, 2020, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Special Called Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary	Janine Pruski
Director	Debbie Bond
Director	Roy George
Director	Jeff Holley
Director	Ron Hellberg

Staff:	Office Manager	Brenda Zimmerman
	Office Manager	Kaylee Reed
	Attorney	Charles W. Zahn, Jr. (Via Teleconference)
	Engineer	Paul Pilarczyk

Members  
Absent: None

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Paul Pilarczyk, engineer for the Corporation, and Mr. Hector Benavides, of the Nueces County Water Control and Improvement District No. 3.

**PUBLIC COMMENT**

3. Public comment was received by Kenneth Newell and Mary Barbee

**MINUTES**

4. Upon motion by Janine Pruski and second by Jeff Holley the Minutes of the September 29, 2020 Special Called Meeting of the Board of Directors were approved.

### **UPDATE BY NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3**

5. Hector Benavides with the Nueces County Water Control and Improvement District No. 3, (the "District") provided an update on the District managing the field operations for RAWS. Mr. Benavides stated that there were no after hours calls, no large issues and no water leaks the last two weeks. He stated that they had installed Erica Baker's water tap on October 5, 2020. He also indicated that the installation of the new smart meters would begin tomorrow and that notice had been provided to those who will be affected. He stated that the Quail Valley project was experiencing delayed as a result of action taken by Nueces County.

### **AFTER HOURS CALLS**

6. Hector Benavides advised the Board of Directors that there had been no after-hours calls the past two weeks.

### **ENGINEER'S REPORT**

7. Paul Pilarczyk, engineer for the Corporation, advised the Board of Directors as follows:

- a. The Corporation is putting driveways affected by the water line project back as they were before the project commenced.
- b. The contractor is mobilizing to begin the Quail Valley project, but there are delays as a result of Nueces County starting a paving project in the same area at the same time.
- c. The contractor is mobilizing to begin the installation of the new smart meters beginning tomorrow.
- d. The Professional Services Agreement with Hanson Professional Services, Inc. has been approved but not signed.

### **BRENDA ZIMMERMAN UPDATE**

8. Brenda Zimmerman, Office Co-Manager, provided an update to the Board of Directors as follows:

- a. Is reviewing accounts and finding that some account statement have been held back since June.

### **KAYLEE REED REPORT**

9. Kaylee Reed, Office Co-Manager, provided an update to the Board of Directors as follows:

- a. Most problems are construction problems.
- b. RAWS has a receivable problem. Need to develop policy to deal with receivables.
- c. RAWS has a deposit and membership fee problem that needs to be reviewed and resolved.
- d. The RVS and Quick Books systems are working well together.
- e. Goal is to have accurate financials.

### **BUDGET**

10. After discussion upon motion Jeff Holley and second by Ron Hellberg the Board of Directors established a Budget Committee consisting of Janine Pruski, as Chair, and Jeff Holley along with Brenda Zimmerman and Kaylee Reed to prepare a budget for fiscal year 2021.

**CREDENTIALS COMMITTEE**

11. The presiding officer, Mr. Wishard, appointed Janine Pruski and Jeff Holley to the Credentials Committee. In accordance with the Bylaws for RAWS a third member of the committee will be appointed from the membership at the first meeting in November.

**RATE AND TARIFF STUDY**

12. After discussion the Board of Directors directed Brenda Zimmerman and Kaylee Reed to survey water providers within a thirty (30) mile radius of RAWS to provide information to the Board of Directors to address rates and tariffs for RAWS.

**WATER LOSS**

13. Staff reported to the Board of Directors that the water loss for RAWS in September was 64%. Staff is working to confirm the amount and cause of the loss.

**DELINQUENT ACCOUNTS**

14. Staff advised the Board of Directors that accounts delinquent 1 to 60 days totaled \$114,250.01 on October 9, 2020. The sum of \$21,870 is delinquent 61 plus days. Staff will work with legal counsel to promulgate a policy on handling delinquent accounts.

**DEBT RE-FINANCE COMMITTEE**

15. The presiding officer, Mr. Wishard, appointed himself along with Brenda Zimmerman and Kaylee Reed to explore re-financing the debt that RAWS has with the Texas Water Development Board.


**DIRECTOR COMMENTS**

16. Mr. Wishard asked for comments from the Directors.

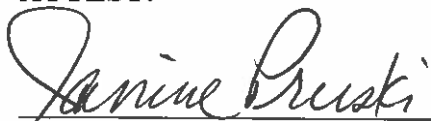
**ADJOURN**

17. As there was no further business to come before the Board of Directors, a motion was made by John Fernan and seconded by Roy George and approved to adjourn.

**RIVER ACERS WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary

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