

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING
NOVEMBER 9, 2021**

**THE STATE OF TEXAS §
 §
COUNTY OF NUECES §**

On the 9th day of November 2021, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Michael Olszewski
Director	Debbie Reiter
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn (Via teleconference)

Board of Directors Members
Absent: Jeff Holley

Number of Members Present: One (1) Via Teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Marcos Alaniz and Mr. Hector Benavidez with Nueces County Control and Improvement District #3 (the "District"), and Mr. Paul Pilarczyk, engineer for the Corporation.

PUBLIC COMMENT

3. Mr. Marcos Alaniz with Nueces County Control and Improvement District #3 gave public comment.

MINUTES

- 4.
- a. Upon motion by Ron Hellberg and a second by Janine Pruski, the Minutes of the October 26, 2021, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
 - b. Upon motion by Janine Pruski and a second by Mike Olszewski, the Minutes of the November 2, 2021, Special Called Meeting of the Board of Directors were unanimously approved by the Board of Directors.

UPDATE FROM NUECES COUNTY WATER AND CONTROL IMPROVEMENT #3

5. Mr. Marcos Alaniz and Mr. Hector Benavidez with The District, provided the following updates:
 - a. Mr. Alaniz informed the Board of Directors that all the fire hydrants in the system have been painted in accordance with the local fire department requirements and that they will soon begin the valve exercise program.
 - b. Mr. Alaniz informed the board that the buildings have been cleaned out at the elevated storage tank site and that they will insulate the walls, install a new door, and leave a space heater in there in preparation for winter.

UPDATE FROM RAWS ENGINEER ON WATER SERVICE FOR KINDER MORGAN NORTH OF FM624

6. Upon motion by Ron Hellberg and a second by David Wishard, the board unanimously approved the request by Kinder Morgan to run a 2" line parallel to FM 624 heading East to tie into the RAWS water distribution line at County Road 75 for water service. This will be a private line for Kinder Morgan installed and maintained at their expense.

UPDATE FROM RAWS ENGINEER ON WATER SERVICE FOR BUSINESSES SOUTH OF FM624

7. Upon motion by John Fernan and a second by Mike Olszewski, the Board of Directors unanimously authorized the District Engineer to begin the process to obtain permits from the TexDot to run a 6" line across FM 624 to provide water service to businesses and homes south of FM 624. Office manager Kaylee Reed will solicit homeowners and business owners in that area for potential interest in obtaining water from RAWS.

UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN

8. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. Mr. Zahn informed the Board of Directors of Directors that he will reach out to the landowner regarding a potential pad site on Thursday and he will email RAWS with a report on the phone call.

DISCUSS AND TAKE ACTION ON WATER SERVICE REQUEST FOR FM624/CR75

9. RAWS President, David Wishard, appointed RAWS Secretary/Treasurer Janine Pruski, Vice President John Fernan and Director Ron Hellberg to the Credentials Committee for the 2022 Directors election.

OFFICE MANAGER UPDATE

10. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
 - a. Kaylee Reed reviewed the October 2021 Operating account bank reconciliation with the Board of Directors.
 - b. Kaylee Reed informed the Board of Directors of the following bank account balances: Operating account \$620,936.87, Construction account \$5,375.80, Bond Reserve account I \$200,685.71, Bond Reserve account II \$43,835.67, UMB Green \$111,090.86, UMB Sweep \$602,577.52.
 - c. Ms. Reed informed the Board of Directors that Person's Services has been billed \$3,367.47 for the flooding expenses and 5125 Company will have \$4,719.20 withheld from their final retainage payout.
 - d. Kaylee Reed informed the Board of Directors that office staff has been working on identifying true account balances in RVS for accounts that are closed. Kaylee Reed will write off balances according to the RAWS write off policy for 2022 as well as work on contacting customers with credit balances to return appropriate funds back to the customer.
 - e. Kaylee Reed presented the official audit letter for the 2020 financial audit to the Board of Directors.

REVIEW AND DISCUSS OCTOBER 2021 DIRECTOR'S REPORT

11. The Board of Directors reviewed and discussed the October 2021 Director's Report. Kaylee Reed will reach out to Texas Rural Water Association regarding help with identifying unknown water loss in the system.

REVIEW AND DISCUSS OCTOBER 2021 LTM REPORT

12. The Board of Directors reviewed the October 2021 LTM report with office manager Kaylee Reed.

DISCUSS DRAFT LETTER TO MEMBERS FOR APRIL 2022 ELECTIONS

13. The Board of Directors has reviewed the draft of the members letter and Kaylee Reed will mail it out to all the members regarding the proposed 2022 bylaws.

DISCUSS WHETHER TO HOLD A REGULAR EMETING ON NOVEMBER 23, 2021

14. Upon motion by Janine Pruski and a second by Ron Hellberg, 5 of the 6 board members present approved to not hold a Regular Meeting of the Board of Directors on November 23, 2021. John Fernan abstained.

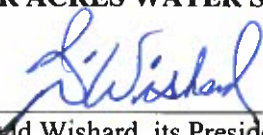
DIRECTOR COMMENTS

15. Mr. Wishard asked for comments from the Board of Directors.

ADJOURN

16. As there was no further business to come before the Board of Directors, a motion was made by John Fernan with a second by Janine Pruski, the Board of Directors unanimously approved to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By 
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary

