

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
REGULAR MEETING**

**MAY 17, 2022**

**THE STATE OF TEXAS       §  
  §  
COUNTY OF NUECES       §**

On the 17th day of May 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Ron Hellberg
Director	Michael Olszewski

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charles W. Zahn, Jr. (Via teleconference)

Board of Directors Members  
Absent: Director Jeff Holley (excused)

Number of Members Present: Two (2) Via Teleconference

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. Mr. Paul Pilarczyk, Engineer for the Corporation, Mr. Marcos Alaniz with Nueces County Water Control Improvement District #3 ("The District"), and Hector Benavidez with The District.

**RECEIVE CONFLICT OF INTEREST AFFIDAVITS**

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

**PUBLIC COMMENT**

4. There was no public comment.

**MINUTES**

5. Upon motion by Mike Olszewski and a second by Janine Pruski, the Minutes of May 3, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

**UPDATE FROM NUECES COUNTY WATER AND CONTROL IMPROVEMENT #3**

6. Mr. Marcos Alaniz with The District, provided the following updates:
  - a. The District reported no major issues in the system. The valve exerciser that was previously approved for purchase by the Board of Directors has been purchased and received. The valve exercise program will begin soon.
  - b. There was one after hours callout on Wagon Trail.

- c. Chlorine Conversion Process began on May 15, 2022 and will conclude on June 3, 2022.

**UPDATE FROM RAW'S ENGINEER, PAUL PILARCZYK**

7. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
- a. The Board of Directors discussed potential tank colors and a logo for the existing elevated storage tank.

**UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN**

8. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
- a. Mr. Zahn had lunch with Sherriff Hooper and Sherriff Hooper informed Mr. Zahn that the investigation into the alleged misapplication of funds is still ongoing.
- b. The Public Information Requests made by a member have been sent to the Attorney General for an opinion on whether the information is subject to being disclosed to the requestor.

**OFFICE MANAGER UPDATE**

9. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors
- b. Mrs. Reed advised the Board of Directors the Corporation's bank account balances are as follows:
- i. Operating account \$524,484.17
  - ii. Construction account \$262.50
  - iii. Bond Reserve I \$200,785.09
  - iv. Bond Reserve II \$43,846.53
  - v. UMB Green Money \$111,098.55
  - vi. UMB Sweep Money \$260,158.62
- c. Kaylee Reed updated the Board of Directors on the property on CR 73A regarding water theft/meter tampering. Legal action will be pursued with the assistance of legal counsel.
- d. Kaylee Reed informed the Board of Directors that the next Regular Meeting would be on June 21, 2022.
- e. Kaylee Reed informed the Board of Directors that she is planning the next BBQ luncheon with The District, preliminary dates on June 22 or June 23.
- f. Kaylee Reed informed the Board of Directors that the security items for the office are in the process of being installed.

**DISCUSS RESIGNATION LETTER FROM DIRECTOR DEBBIE REITER**

10. The Board of Directors reviewed and discussed the official resignation letter from Director Debbie Reiter, effective May 3, 2022. This was an unopposed position filled by Debbie Reiter in April of 2021. This Director created a hostile work environment with office staff and board members, missed 4 consecutive board meetings and did not complete the Texas Open Meetings Act training as required by the state prior to her resignation. Upon motion by Janine Pruski and a second by Ron Hellberg, the Board of Directors unanimously accepted the resignation letter effective May 3, 2022.

**DISCUSS THE OPEN BOARD POSITION**

11. The Board of Directors discussed appointing a new member to the Board of Directors due to the resignation of Debbie Reiter.

**DISCUSS NEW DIRECTOR ORIENTATION**

12. The Board of Directors discussed the New Director Orientation. Upon motion by Mike Olszewski and a second by Ron Hellberg, the Board of Directors unanimously approved the New Director Orientation, effective immediately for any future board members.

**DISCUSS THE "TO DO'S" FROM THE 2022 ANNUAL MEMBERS' MEETING**

13. The Board of Directors discussed the following items:
- a. Quarterly newsletters
  - b. Meeting questionnaires
  - c. Manufacturer's recommendations on the frequency of meter calibrations
  - d. Fire hydrant colors
  - e. Corporation's Tariffs
  - f. Process/Procedure to amend sections of the Bylaws annually

**DISCUSS APRIL 2022 LTM REPORT**

14. The Board of Directors reviewed the April 2022 LTM report.

**DISCUSS APRIL 2022 DIRECTOR'S REPORT**

15. The Board of Directors reviewed the April 2022 Director's report.

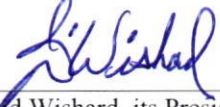
**DIRECTOR COMMENTS**

16. Mr. Wishard asked for comments from the Board of Directors.

**ADJOURN**

17. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg with a second by Janine Pruski, the Board of Directors unanimously approved to adjourn.

**RIVER ACRES WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary