

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
REGULAR MEETING**

**MAY 11, 2021**

**THE STATE OF TEXAS   §  
  §  
COUNTY OF NUECES   §**

On the 11th day of May, 2021, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary	Janine Pruski
Director	Jeff Holley
Director	Ron Hellberg
Director	Mike Olszewski
Director	Debbie Reiter

Staff:	Office Manager	Brenda Zimmerman
	Office Manager	Kaylee Reed
	Attorney	Charles W. Zahn, Jr. (Via Teleconference)

Board Members  
Absent:       None

**CALL TO ORDER**

1.       A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2.       The presiding officer, Mr. Wishard introduced the following guests: Mr. Paul Pilarczyk, engineer for the Corporation and RAWS member Ms. Phyllis Carrier.

**PUBLIC COMMENT**

3.       There was no public comment.

**MINUTES**

4.       Ron Hellberg made a motion to accept the minutes as they are but going forward, add the member attendance numbers to the meeting minutes for record keeping. Jeff Holley seconded that motion and the board unanimously approved.

### **UPDATE BY NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3**

5. Mr. Marcos Alaniz and Mr. Hector Benavidez were unable to attend the meeting. Kaylee Reed provided the following update on their behalf:

- a. There was one after hour call since the last meeting.
- b. Chlorine Conversion began early Saturday morning May 8, 2021. This is standard and will take approx. 21 days to get through the whole system.
- c. CR 75 project is 90% complete and will be fully complete by mid next week.
- d. Marcos and Hector will report on the elevated storage tank inspection when they get the final report from the vendor.

### **ENGINEER'S REPORT**

6. Mr. Paul Pilarczyk, engineer for the Corporation provided the following update:

- a. Persons Services will return for the Quail Valley Project on May 24, 2021. Time to completion will take approx. 3 months. Paul will receive the official construction schedule on May 12, 2021 and will distribute to the Board of Directors.
- b. No update on purchase of land for Elevated Storage Tank.
- c. Marshall Meters will be on site to complete the Broad Acres tie in by the end of May. This process should take approx. 2 weeks.

### **UPDATE FROM THE OFFICE CO-MANAGERS**

7. Brenda Zimmerman and Kaylee Reed, Office Co-Managers, provided an update to the Board of Directors as follows:

- a. Kaylee informed the board that the audit with Kieschnick and Associates is still ongoing.
- b. Kaylee informed the board that Andrew Friedman will not perform the rate evaluation for RAWS and two different consultants provided her with quotes of \$25,000 and \$18,500 to complete the evaluation.
- c. Kaylee discussed 3 customer adjustments over \$250 for April 2021.
- d. Kaylee informed the board that RAWS will hold an appreciation BBQ for NWCID#3 on June 30, 2021 at the RAWS office.
- e. Kaylee informed the board the CFO TO GO program provided a report of their findings from the first phase of the program and the second phase of implementation will begin.
- f. Kaylee informed the board that there were 17 Reserve Account letters sent out to members a month ago and 6 letters were sent out again last week to follow up with members who did not respond to the initial letter.
- g. Kaylee informed the board that all April past due accounts were taken care of by members.
- h. Brenda informed the board that she is reviewing the RAWS Tariff for updates.

### **REVIEW AND DISCUSS APRIL 2021 DIRECTOR'S REPORT**

8. Kaylee and the Board of Directors reviewed and discussed the water loss percentage of 7% this month as well as the company's receivables.

**REVIEW AND DISCUSS APRIL 2021 12 MONTH (LTM)**

9. Kaylee and the Board of Directors reviewed and discussed the 12 month LTM spreadsheet for April 2021.

**REVIEW AND DISCUSS APRIL 2021 ACTUAL VS. BUDGET VS. APRIL 2020 ACTUAL**

10. Kaylee and the Board of Directors reviewed and discussed the April 2021 actuals compared to the budget and April 2020 Actuals.

**DIRECTOR COMMENTS**

11. Mr. Wishard asked for comments from the Directors.

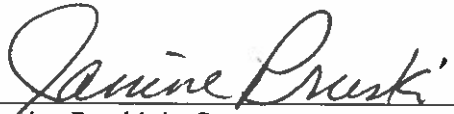
**ADJOURN**

12. As there was no further business to come before the Board of Directors, a motion was made by John Fernan and seconded by Janine Pruski the board unanimously approved to adjourn.

**RIVER ACERS WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary

