

RIVER ACRES WATER SUPPLY CORPORATION

MINUTES OF REGULAR MEETING

JUNE 21, 2022

**THE STATE OF TEXAS §
 §
COUNTY OF NUECES §**

On the 21st day of June 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Ron Hellberg
Director	Michael Olszewski
Director	Jeff Holley

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charles W. Zahn, Jr. (Via teleconference)

Board of Directors Members
Absent: None

Number of Members Present: Two (2) Via Teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Paul Pilarczyk, Engineer for the Corporation, Mr. Steve Robledo with Nueces County Water Control Improvement District #3 ("The District"), and Mr. Hector Benavidez with The District.

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. There was no public comment.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Mike Olszewski and a second by Ron Hellberg, the Minutes of May 17, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
 - b. Upon motion by Ron Hellberg and a second by Janine Pruski, the Minutes of the May 23, 2022, Special Meeting of the Board of Directors were unanimously approved by the Board of Directors.

IMPLEMENTATION OF STAGE 1 WATER RESITRICTIONS

6. Upon motion by Ron Hellberg and a second by Jeff Holley, the Board of Directors unanimously voted to implement Stage 1 of the Drought Contingency Plan.

UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS

7. Mr. Steve Robledo and Mr. Hector Benavidez with The District provided the following updates:
 - a. The second public notice for excess TTHM's in the system will be mailed out Friday. The system was over by 0.02mg for the second quarter of 2022. The District is hopeful that by the next quarter of 2022, this will be corrected.
 - b. There were no leaks reported since the last meeting.
 - c. The valve exercise program is approximately halfway complete. There has been one valve discovered that was broken in the "open" position that will be repaired. There was another valve that was found in the "closed" position but not broken, so the District was able to open it.

UPDATE FROM RAW'S ENGINEER, PAUL PILARCZYK

8. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
 - a. The Board of Directors decided to paint the existing elevated storage tank white with no logo.
 - b. Upon motion by Jeff Holley with a second by Mike Olszewski, the Board of Directors unanimously approved the 5125 Company change order.
 - c. Mr. Pilarczyk discussed using the Green Money in UMB Bank for the construction project to offset some costs.

RECESS OPEN SESSION AND CONVENE IN EXECUTIVE SESSION

15. At 6:07pm Mr. Wishard announced that the Board of Directors would go into executive session to deliberate the purchase of real property in Nueces County, Texas pursuant to the Section 551.072 of the Texas Open Meetings Act.

RECONVENE OPEN SESSION

16. At 7:15pm Mr. Wishard reconvened in open session. No action was taken on the deliberations in Executive Session.

UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN

9. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. No additional information on the alleged nefarious activity by a former employee.
 - b. The petition for the CR73A property has been drafted, reviewed and is ready to file with the Justice of the Peace in Robstown.

OFFICE MANAGER UPDATE

10. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
 - a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors
 - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
 - i. Operating account \$524,484.17
 - ii. Construction account \$262.50
 - iii. Bond Reserve I \$200,785.09
 - iv. Bond Reserve II \$43,846.53
 - v. UMB Green Money \$111,098.55
 - vi. UMB Sweep Money \$260,158.62
 - c. The Original Petition for the CR73A property has been drafted, reviewed and ready to file with the Justice of the Peace in Robstown.

- d. The 2021 financial audit is still underway
- e. Kaylee Reed discussed the following policies for the Board of Directors:
 - i. Restricting computer access to any Director without prior board approval
 - ii. Protecting Personally Identifiable information
 - iii. Restricting access to physical files in the RAWs office
- f. Kaylee Reed informed the Board of Directors about an official complaint made by a member to the Attorney General due to RAWs not responding properly to a Public Information Request made by that member. Kaylee Reed responded to the AG with backup documentation PROVING that RAWs DID in fact respond to the request appropriately.
- g. Kaylee Reed informed the Board of Directors that she will be out of the office Thursday afternoon and all-day Friday.
- h. Kaylee Reed informed the Board of Directors that the July 1 principal and interest payments for both loans have been made as of today (06/21).
- i.

DISCUSS OPEN BOARD OF DIRECTORS POSITION

11. The Board of Directors discussed the open board position. No action was taken as a result of that discussion.

DISCUSS THE "TO DO'S" FROM THE 2022 ANNUAL MEMBERS' MEETING

12. The Board of Directors discussed the following items:
- a. Quarterly newsletters
 - b. Meeting questionnaires
 - c. Manufacturer's recommendations on the frequency of meter calibrations
 - d. Fire hydrant colors
 - e. Process/Procedure to amend sections of the Bylaws annually

DISCUSS MAY 2022 LTM REPORT

13. The Board of Directors reviewed the May 2022 LTM report.

DISCUSS MAY 2022 DIRECTOR'S REPORT

14. The Board of Directors reviewed the May 2022 Director's report.

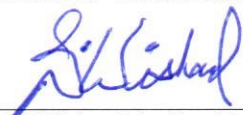
DIRECTOR COMMENTS

17. Mr. Wishard asked for comments from the Board of Directors.

ADJOURN

18. As there was no further business to come before the Board of Directors, a motion was made by Jeff Holley with a second by Janine Pruski to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By 
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary