

# **RIVER ACRES WATER SUPPLY CORPORATION**

## **MINUTES OF REGULAR MEETING**

**JUNE 20, 2023**

**THE STATE OF TEXAS §  
§  
COUNTY OF NUECES §**

On the 20th day of June 2023, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley
Director	Mike Olszewski

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn

Board of Directors Members  
Absent: Ron Hellberg

Number of Members Present: None

### **CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

### **RECOGNITION OF GUESTS**

2. Mr. Paul Pilarczyk, Engineer for the Corporation, Mr. Marcos Alaniz and Mr. Hector Benavidez, with Nueces County Control and Improvement District #3 ("The District"), System Operator for the Corporation.

### **RECEIVE CONFLICT OF INTEREST AFFIDAVITS**

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

### **PUBLIC COMMENT**

4. No public comment was made.

### **MINUTES**

5. Approval of the minutes.
  - a. Upon motion by Jeff Holley and a second by Mike Olszewski, the Minutes of May 16, 2023, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
  - b. Upon motion by Jeff Holley and a second by Janine Pruski, the Minutes of May 23, 2023, Special Meeting of the Board of Directors were unanimously approved by the Board of Directors.

#### **DISCUSS STAGE 1 OF THE DROUGHT CONTINGENCY PLAN**

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWS Drought Contingency Plan. No action was taken. Stage 1 of the Drought Contingency Plan is still in effect.

#### **UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS**

7. Mr. Marcos Alaniz and Hector Benavidez, with The District provided the following updates to the Board of Directors:
  - a. Chlorine residuals are holding well within the system. The annual chlorine conversion began on June 19<sup>th</sup> and will continue through early July. Flushing numbers will increase due to the heat.
  - b. The new pump station for The District is scheduled to be online by end of July or early August.
  - c. There was one after hour leak at 3864 River Trail.
  - d. There was a TCEQ complaint made by a customer at the end of County Road 75 regarding pool chemicals. TCEQ responded to the complaint on the same day and all residual numbers were good. Communication was made to the customer.

#### **UPDATE FROM RAWS ENGINEER, PAUL PILARCZYK**

8. Mr. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
  - a. The Project Information Form (PIF) for the Texas Water Development Board (TWDB) was submitted on May 23, 2023, for consideration of funds for the Lead and Copper Rule Revision. Communication from the TWDB will not be made regarding the status of the PIF until late July or early August.
  - b. The existing elevated storage tank is currently predicted to last approximately 3-5 years under the current condition. Limited maintenance is required to maintain the integrity of the existing elevated storage tank. Maintenance is expected to cost approximately \$100k and is delayed until the new pump station is completed for The District to support the RAWS system while the tank is out of commission for maintenance.

#### **RECESS OPEN SESSION AND CONVENE IN EXECUTIVE SESSION**

9. At 5:54 pm Mr. Wishard announced that the Board of Directors would go into executive session to deliberate the purchase, exchange, lease, or value of real property in Nueces County, Texas pursuant to Section 551.072 of the Local Government Code.

#### **RECONVENE OPEN SESSION**

10. At 6:13 pm Mr. Wishard reconvened in open session. Upon motion by Jeff Holley and a second by Janine Pruski, the Board of Directors approved to authorize the Board President, David Wishard to enter into a Materials Storage Lease Agreement with Ms. Rojas. Mike Olszewski abstained from voting.

#### **UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN**

11. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
  - a. No updates were provided.

#### **APPROVE 2022 DRAFT FINANCIAL AUDIT**

12. Upon motion by Mike Olszewski and a second by Jeff Holley, the Board of Directors unanimously approved the 2022 draft financial audit.

**OFFICE MANAGER UPDATE**

13. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
  - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
    - i. Operating account \$501,256.94
    - ii. Construction account \$25,656
    - iii. Bond Reserve I \$203,401.25
    - iv. Bond Reserve II \$44,205.44
  - c. Kaylee Reed informed the Board of Directors that RAWs will host the annual BBQ luncheon with the District on June 26<sup>th</sup>.

**DISCUSS MAY 2023 LTM REPORT**

14. The Board of Directors reviewed the May 2023 LTM report.

**DISCUSS MAY 2023 DIRECTOR'S REPORT**

15. The Board of Directors reviewed the May 2023 Director's report.


**DIRECTOR COMMENTS**

16. Mr. Wishard asked for comments from the Board of Directors.

**ADJOURN**

17. As there was no further business to come before the Board of Directors, a motion was made by John Fernan with a second by Jeff Holley to adjourn.

**RIVER ACRES WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary