

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING**

JULY 6, 2021

**THE STATE OF TEXAS §
 §
COUNTY OF NUECES §**

On the 6th day of July, 2021, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary	Janine Pruski
Director	Jeff Holley
Director	Michael Olszewski
Director	Debbie Reiter
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn (via teleconference)

Board Members
Absent: None

Number of Members Present: 3 (Via teleconference)

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. The presiding officer, Mr. Wishard introduced the following guests: Steve Robledo, of the Nueces County Water Control and Improvement District No. 3 (the "District"), Mr. Paul Pilarczyk, engineer for the corporation, Mr. William White with Texas Rural Water Association (TRWA), Mr. Ross Brookbank with TRWA and Mr. Michael Beadnell with TRWA.

PUBLIC COMMENT

3. There was no public comment.

MINUTES

4.
 - a. Upon motion by Mike Olszewski and a second by Janine Pruski, the Minutes of the June 22, 2021 Regular Meeting of the Board of Directors were unanimously approved by the Board.

PRESENTATION FROM WILLIAM WHITE WITH TRWA ON WATER RATE EVALUATION

5. William White presented to the board the structure of the rate evaluation.

PRESENTATION FROM ROSS BROOKBANK WITH TRWA ON GRAPHIC SOFTWARE

6. Ross Brookbank presented to the board the Diamond Maps Graphic Interface System (GIS).

UPDATE FROM NUECES WATER CONTROL AND IMPROVEMENT DISTRICT #3

7. Mr. Steve Robledo with the District, system operator for the Corporation, provided the following updates:
 - a. Currently waiting on a second and third bid for the painting and coating of the existing Elevated Storage Tank.
 - b. No changes to the Broad Acres subdivision. Residuals are still on track.
 - c. One after hour callout at 4535 Bobwhite since the last meeting.

UPDATE FROM RAWS ENGINEER

8. Paul Pilarczyk, RAWS Engineer, provided the following updates:
 - a. Quail Valley project is the only capital construction project currently underway.
 - b. Mr. Pilarczyk provided the board with the updated construction schedule and Gant chart for the Quail Valley Project. This information is also found on the RAWS website.
 - c. 5125 Co. secured dirt and will be able to return the ditch at CR73A and Wade St. back to preconstruction conditions. The county is ultimately responsible for the drainage.
 - d. Punchlist items will be reviewed once the project is substantially complete.
 - e. Mr. Pilarczyk will arrange for Marshall Meters to return to do the final tie ins once the Quail Valley Project is complete to avoid multiple trips.
 - f. Mr. Pilarczyk discussed a Graphic Software provided and maintained by Hanson Professional Services to the Board.

UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN

9. Charlie Zahn, the corporation's legal counsel, provided the following updates:
 - a. Mr. Zahn is still waiting to discuss a possible pad site for the new overhead water storage facility with his contact.
 - b. Mr. Zahn reached out to the City of Corpus Christi (CofCC) regarding the lease agreement for an antenna that CofCC is requesting to place on the Elevated Storage Tank, but to date has received no response.

- c. The Amendment to the Corporation's Certificate of Convenience and Necessity (CCN) was not placed on the 07/29/21 Public Utilities Commission (PUC) agenda. Mr. Zahn will update the board when this item is placed on the PUC agenda for final approval.

OFFICE CO-MANAGERS UPDATE

10. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
 - a. Ms. Reed informed the Board that the 2020 financial audit with Kieschnick and associates is still ongoing. No completion date currently.
 - b. Kaylee Reed informed the Board that the representative from TRWA will be at the RAWS office tomorrow (07/07) to provide staff with the tools to evaluate the RAWS rate structure.
 - c. Kaylee Reed informed the Board that Person's Services has paid the outstanding balance of \$1,065.47 for the Mollie Ln. cleanup from the freeze in February 2021. Person's Services has an outstanding balance of \$3,367.47 for the damages from the flood in May of 2021 which will be deducted from the remobilization and demobilization fees. 5125 Co. final payout will be reduced by \$4,719.20 for the tie-in that was not completed at the Elevated Storage Tank.
 - d. Kaylee Reed informed the Board that CFO to Go program is wrapping up and she will present the findings/recommendations to the Board upon receipt of the final report.
 - e. Kaylee Reed informed the Board that Brenda Zimmerman resigned from her position as office Co-Manager. Ms. Reed has placed an ad for a permanent part-time position as an Office Associate.

PRESENTATION BY DIRECTOR RON HELLBERG ON DRAFT 2021 BYLAWS

11. The board discussed items regarding the draft 2021 Bylaws. Upon motion by Ron Hellberg and a second by Jeff Holley, the Board unanimously approved to have a public hearing two weeks from today for members to ask questions or raise concerns to the Board regarding the bylaws.


DIRECTOR COMMENTS

13. Mr. Wishard asked for comments from the Directors.

ADJOURN

14. As there was no further business to come before the Board of Directors, a motion was made by John Fernan and seconded by Ron Hellberg the board unanimously approved to adjourn.

RIVER ACERS WATER SUPPLY CORPORATION

By 
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary

