

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING**

JANUARY 16, 2024

**THE STATE OF TEXAS §
§
COUNTY OF NUECES §**

On the 16th day of January 2024, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley
Director	Mike Olszewski
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn

Board of Directors Members
Absent: None

Number of Members Present: Two (2) via teleconference

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Paul Pilarczyk with Hanson Engineering, Engineer for the Corporation, Mr. Hector Benavidez and Mr. Steve Robledo with Nueces County Control and Improvement District #3 "The District".

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. No public comment was made.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Jeff Holley and a second by Mike Olszewski, the Minutes of the December 19, 2023, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

DISCUSS STAGE 1 OF THE DROUGHT CONTINGENCY PLAN

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWS Drought Contingency Plan. Current lake levels are at 30.4% and the City of Corpus Christi will consider going into Stage 2 of the Drought Contingency plan in approx. 2 weeks.

UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS

7. Steve Robledo with The District provided the following updates to the Board of Directors:
 - a. Residuals have been holding and flushing is getting reduced slowly.
 - b. The RAWS system has been insulated years prior and so far, faring well with the hard freeze.
 - c. No leaks or breaks due to the hard freeze.
 - d. A quote was presented by Steve Robledo from Hierholzer Engineering, Inc for a total of \$3,400 to install a wireless link from the RAWS office to the Nueces #3 water plant to ensure signal for the SCADA system is always maintained.

UPDATE FROM RAWS ENGINEER, PAUL PILARCZYK

8. Mr. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
 - a. The Project Information Form (PIF) for the Texas Water Development Board (TWDB) was submitted on May 23, 2023, for consideration of funds for the Lead and Copper Rule Revision. Preliminary results placed RAWS in a position of 55 out of a total of 257 systems. No new information is currently available.
 - b. The application for the Asset Management Program for Small Systems was submitted on November 2, 2023, to the Texas Water Development Board. If approved, RAWS will receive \$100,000 in the form of a grant. No new updates are currently available.
 - c. A pre-construction meeting will take place sometime next week (date TBD). No action taken.
 - d. Mr. Paul Pilarczyk informed the board of a meeting between RAWS and TxDot for the expansion of FM624 project and the effect it may have on the RAWS system.

UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN

9. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. Charlie Zahn reviewed with the board the issue of a private septic drain field from Ms. Rojas's property impeding on the property that RAWS purchased for the new elevated storage tank site.

SEARCH FOR A QUALIFIED, CREDINTIALED CANDIDATE TO FILL VACANT BOARD POSITION

10. The Board of Directors discussed the open board position. No action was taken.

REVIEW, DISCUSS AND TAKE ACTION ON ELECTION COMMITTEE FOR 2024 MEMBERSHIP MEETING

11.
 - a. Upon motion by Mike Olszewski and a second by Ron Hellberg, the Board of Directors unanimously approved the appointment of the election committee made by Secretary-Treasurer, Janine Pruski of David Wishard and John Fernan.
 - b. Upon motion by Janine Pruski and a second by Ron Hellberg, the Board of Directors unanimously approved to hold a meeting on 01/30/24 to approve the 2024 election procedures.

OFFICE MANAGER UPDATE

12. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
 - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
 - i. Operating account \$273,846.50
 - ii. Construction account \$20,756.50
 - iii. Bond Reserve I \$205,979.12
 - iv. Bond Reserve II \$44,556.52
 - c. Kaylee Reed discussed actions taken regarding an illegal hookup from a property on FM 624
 - d. Upon motion by Jeff Holley and a second by Janine Pruski, the Board of Directors unanimously approved the 2024 Operating Budget.

DISCUSS DECEMBER 2023 LTM REPORT

13. The Board of Directors reviewed the December 2023 LTM report.

DISCUSS DECEMBER 2023 DIRECTOR'S REPORT

14. The Board of Directors reviewed the December 2023 Director's report.

DIRECTOR COMMENTS

15. Mr. Wishard asked for comments from the Board of Directors.

ADJOURN

16. As there was no further business to come before the Board of Directors, a motion was made by Jeff Holley with a second by Janine Pruski to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By 
David Wishard, its President

ATTEST:


Janine Pruski, its Secretary