

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF**

**REGULAR MEETING**

**JANUARY 11, 2022**

**THE STATE OF TEXAS       §**  
**§**  
**COUNTY OF NUECES       §**

On the 11th day of January 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley (via teleconference)
Director	Michael Olszewski
Director	Ron Hellberg
Staff:	
Office Manager	Kaylee Reed
Legal Counsel	Charlie Zahn (Via teleconference)

Board of Directors Members  
Absent: Director Debbie Reiter

Number of Members Present: Three (3) Via Teleconference

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Hector Benavidez with Nueces County Water Control and Improvement District #3 (the "District"), and Mr. Paul Pilarczyk, engineer for the Corporation.

**PUBLIC COMMENT**

3. There was no public comment.

**MINUTES**

4.
  - a. Upon motion by Mike Olszewski and a second by Ron Hellberg, the Minutes of the December 7, 2021, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

**UPDATE FROM NUECES COUNTY WATER AND CONTROL IMPROVEMENT #3**

5. Mr. Hector Benavidez with The District, provided the following updates:
  - a. Mr. Benavidez informed the Board of Directors that winterizing the elevated storage tank is complete. A contractor installed foam insulation within the building. One LED light was installed to replace several round lights and a heater/cooling element will be installed to maintain temperature levels throughout the year. Mr. Benavidez informed the board that the exposed pipe at the ground storage tank will be rewrapped with better insulation than what is currently there.
  - b. Mr. Benavidez informed the board that there was one after hour leak since the last meeting.

- c. Mr. Benavidez informed the board that some overtime has been incurred due to assisting the contractors with tie ins and opening/closing valves throughout the conclusion of the Quail Valley project.

#### **UPDATE FROM RAW'S ENGINEER**

6. Mr. Paul Pilarczyk, RAW'S engineer provided the following updates:
  - a. All the new water lines have been installed at this time.
  - b. Contractors will return from the holiday on January 17<sup>th</sup>. At that time, site cleanup will begin including returning driveways and landscaping back to preconstruction condition. Texas Water Development Board will perform a final inspection once everything is complete.
  - c. It is unknown when Marshall Meters will be back on site to do connections of the water meters to the new line. Once Marshall Meters does return, it is expected to take approximately 4 ½ weeks for completion.
  - d. Mr. Pilarczyk reached out to Gaines organization regarding seeking a potential pad site for the new elevated storage tank. Gaines organization should have options to present to Mr. Pilarczyk regarding available sites by the end of next week.
  - e. The new GIS and WaterCAD model are complete, and the "District" has provided their comments on the draft. The official model should be ready to implement by the end of this month.
  - f. The official inspection report from Dunham Engineering regarding the existing elevated storage tank has been reviewed by Mr. Pilarczyk. The report will be provided to the board via email.

#### **UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN**

7. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
  - a. Mr. Zahn informed the Board of Directors that there are no legal updates at this time.

#### **UPDATE FROM RAW'S SECRETARY/TREASURER, JANINE PRUSKI ON KEY DATES FOR ELECTION**

8. RAW'S Secretary/Treasurer informed the board that the election procedures have been provided to the board by the election committee and that they are ready for board approval. Upon motion by Ron Hellberg and a second by Janine Pruski, all the board members present except John Fernan, voted in favor of approving the 2022 election procedures.

#### **OFFICE MANAGER UPDATE**

9. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
  - a. Kaylee reviewed the 2021 December bank reconciliation.
  - b. Kaylee Reed informed the Board of Directors of the following bank account balances:
    - i. Operating account \$567,588.56
    - ii. Construction account \$0
    - iii. Bond Reserve account I \$200719.09
    - iv. Bond Reserve account II \$43,839.33
    - v. UMB Green \$111,094.92
    - vi. UMB Sweep \$465,283.26
  - c. Ms. Reed informed the Board of Directors that Person's Services has been billed \$3,367.47 for the flooding expenses and 5125 Company will have \$4,719.20 withheld from their final retainage payout.
  - d. Kaylee informed the board that all credit memo letters have been sent out and she will begin the escheatment process according to state law after one full year from the last contact made with the member.
  - e. Kaylee informed the board that the water loss presented in past board meetings is inaccurate due to a formula error being made when reading the auto flusher meters and reporting it on the director's report. This error has since been corrected.
  - f. Kaylee informed the board of water theft that took place on FM624. Kaylee will file a police report and reach out to TCEQ for guidance on handling the situation properly.
  - g. Kaylee informed the board that the auditors she was pursuing for RAW'S will not be willing to audit RAW'S due to the ongoing investigation.

**REVIEW AND DISCUSS DECEMBER 2021 DIRECTOR'S REPORT**

10. The Board of Directors reviewed and discussed the December 2021 Director's Report.

**REVIEW AND DISCUSS DECEMBER 2021 LTM REPORT**

11. The Board of Directors reviewed the December 2021 LTM report with office manager Kaylee Reed.

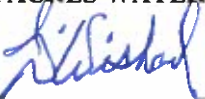
**DIRECTOR COMMENTS**

16. Mr. Wishard asked for comments from the Board of Directors.


**ADJOURN**

17. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg with a second by John Fernan, the Board of Directors unanimously approved to adjourn.

**RIVER ACRES WATER SUPPLY CORPORATION**

By  \_\_\_\_\_  
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary

