

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF**

**REGULAR MEETING**

**FEBRUARY 8, 2022**

**THE STATE OF TEXAS     §**  
**§**  
**COUNTY OF NUECES     §**

On the 8th day of February 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation’s Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley
Director	Michael Olszewski
Director	Ron Hellberg
Director	Debbie Reiter

Staff:           Office Manager           Kaylee Reed  
                  Legal Counsel           Charlie Zahn (Via teleconference)

Board of Directors Members  
Absent:

Number of Members Present: Two (2) Via Teleconference

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Steve Robledo with Nueces County Control and Improvement District #3 (the “District”), and Mr. Paul Pilarczyk, engineer for the Corporation.

**PUBLIC COMMENT**

3. Jeff Holley yielded his public comment time to David Wishard, President of the Corporation. Mr. Wishard presented a certificate of appreciation and gift to Director Ron Hellberg for his outstanding work on rewriting the 2022 bylaws.

**MINUTES**

4.
  - a. Upon motion by Mike Olszewski and a second by Janine Pruski, the Minutes of the January 25, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
  - b. Upon motion by Janine Pruski and a second by Ron Hellberg, the Minutes of the January 31, 2022 Special Called meeting of the Board of Directors were unanimously approved by the Board of Directors.

**UPDATE FROM NUECES COUNTY WATER AND CONTROL IMPROVEMENT #3**

5. Mr. Steve Robledo with The District, provided the following updates:
  - a. Mr. Robledo informed the board that the system maintained well through the freeze storm last weekend. All auto flushers were turned off during that time and all the winterizing that was done to the system held up well.
  - b. A total of 66 meters have been tied into the new water line.

- c. There was one after hour leak on Wagon Trail and Isbell Lane.

#### **UPDATE FROM RAW'S ENGINEER**

6. Mr. Paul Pilarczyk, RAW'S engineer provided the following updates:
  - a. Person's Services is currently working on returning driveways and landscaping back to preconstruction condition.
  - b. Construction is set to be substantially complete by February 25, 2022. An inspection with Texas Water Development Board is set for March 3, 2022 with a time not set yet.
  - c. A total of 66 meters have been tied into the new line and GPMinc is approx. 2 weeks ahead of schedule.
  - d. The board of directors reviewed the GIS model with Mr. Pilarczyk. The official Water CAD model will be ready soon.
  - e. Mr. Pilarczyk is currently working with a local realtor to secure real estate for a new elevated storage tank. Once a potential pad site has been narrowed down, it will be presented to the board of directors.
  - f. Mr. Pilarczyk discussed with the board of directors three property locations that will need to have meters relocated about 20' each due to poor locations currently.

#### **UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN**

7. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
  - a. Mr. Zahn informed the Board of Directors that he is still looking to discuss the county property at the elevated storage tank with county commissioner Robert Hernandez and he is working on scheduling a meeting.

#### **UPDATE FROM RAW'S SECRETARY/TREASURER, JANINE PRUSKI ON KEY DATES FOR ELECTION**

8. RAW'S Secretary/Treasurer, Janine Pruski reviewed the election calendars with the Board of Directors. Next upcoming date is March 14, 2022 which is when director applications are due.

#### **OFFICE MANAGER UPDATE**

9. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
  - a. This item was tabled.
  - b. This item was tabled.
  - c. Kaylee informed the Board of Directors that Person's Services has been billed \$3,367.47 for the flooding expenses and 5125 Company will have \$4,719.20 withheld from their final retainage payout.
  - d. Kaylee informed the board that all credit memo letters have been sent out and she will begin the escheatment process according to state law after one full year from the last contact made with the member.
  - e. Kaylee informed the board that an official police report has been filed against the account holder on FM 624 for theft of service. No action has been taken since the filing of the police report with the County. Kaylee will work with legal counsel, Charlie Zahn, on next steps.
  - f. Kaylee informed the board that she is still looking for director comments on 2021 RAW'S accomplishments.
  - g. Kaylee informed the board that the engagement letter for 2021 financial audit with Lavvon & Kieschnick, LLP is \$10,400. Upon motion by Ron Hellberg, and a second by Janine Pruski, the board unanimously approved the engagement letter.
  - h. Upon motion by Mike Olszewski and a second by Jeff Holley, the board unanimously approved for Good Friday 2022 to be a paid holiday for staff.
  - i. Kaylee informed the board that she emailed hers and director Ron Hellberg's comments to the directors regarding updating the RAW'S Tariffs. She asked the board to provide feedback on the updates to be accepted in a future board meeting.

**REVIEW AND DISCUSS JANUARY 2022 DIRECTOR'S REPORT**

10. The Board of Directors reviewed and discussed the January 2022 Director's Report

**REVIEW AND DISCUSS DECEMBER 2021 LTM REPORT**

11. This item was tabled.

**DIRECTOR COMMENTS**

12. Mr. Wishard asked for comments from the Board of Directors.

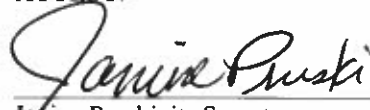
**ADJOURN**

13. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg with a second by Janine Pruski, the Board of Directors unanimously approved to adjourn.

**RIVER ACRES WATER SUPPLY CORPORATION**

By  \_\_\_\_\_  
David Wishard, its President

ATTEST:

  
\_\_\_\_\_  
Janine Pruski, its Secretary

