

- 2.e. The pros and cons for extension of office hours and remaining open through lunch and the job description for the personnel during the extended hours.
- 2.f. The extension of hours for office manager, the pros and cons of an office assistant and their hours and duties and salary, and a possible field tech and their duties and salary.
- 2.g. 2019 financials.
- 2.h. Committees and how they can help the board and corporation and identify some potential committees
- 2.i. Holding a town hall meeting.
- 2.j. Overtime pay for hourly employees.
- 2.k. How can we better organize the office.
- 2.l. Credit card for office expenses.
- 2.m. Issuing or signing checks for anything (pay for outside help, reimbursements, etc) only with proper documentation and what is considered proper documentation.
- 2.n. Issues with office manager and directors. Discuss proper protocols and professionalism.
- 2.o. The correct way to take minutes of meetings of the Board of Directors.
- 2.q. Forming a Bylaws committee and the make-up of the committee.
- 2.r. Hiring a financial advisory for the Corporation.


RECONVENE IN OPEN SESSION

- 3. The Board of Directors reconvened in open session. No action was taken as a result of the discussions in the workshop session.

ADJOURN

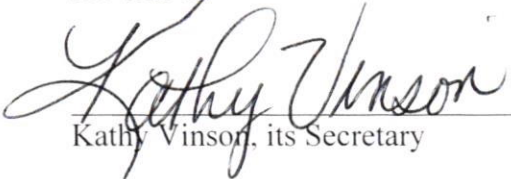
- 4. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg, seconded Mike Olszewski and approved to adjourn at 5:20 p.m. on the same day as the commencement thereof.

RIVER ACERS WATER SUPPLY CORPORATION

By 

Kyle Clark, its Vice-President

ATTEST:



Kathy Vinson, its Secretary