

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
REGULAR MEETING**

**APRIL 5, 2022**

**THE STATE OF TEXAS       §  
  §  
COUNTY OF NUECES       §**

On the 5th day of April 2022, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

|                     |                   |
|---------------------|-------------------|
| President           | David Wishard     |
| Vice President      | John Ferman       |
| Secretary/Treasurer | Janine Pruski     |
| Director            | Jeff Holley       |
| Director            | Michael Olszewski |

|        |                |                                   |
|--------|----------------|-----------------------------------|
| Staff: | Office Manager | Kaylee Reed                       |
|        | Legal Counsel  | Charlie Zahn (Via teleconference) |

Board of Directors Members  
Absent: Directors Debbie Reiter and Ron Hellberg

Number of Members Present: Three (3) Via Teleconference

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. No guests were present for recognition.

**RECEIVE CONFLICT OF INTEREST AFFIDAVITS**

3. President David Wishard informed the board that Office Manager Kaylee Reed has forms available for any director that feels there may be a conflict of interest on any current or future agenda items. This form allows the director to abstain from discussion, vote or decision involving any agenda items.

**PUBLIC COMMENT**

4. There was no public comment.

**MINUTES**

5. Upon motion by Janine Pruski and a second by Jeff Holley, the Minutes of March 22, 2022, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

**UPDATE FROM NUECES COUNTY WATER AND CONTROL IMPROVEMENT #3**

6. Office Manager Kaylee Reed, provided the following updates:
  - a. The District has painted two fire hydrants on East Riverview yellow with an orange bonnet indicating gallons per minute (GPM) of 500 or less and one hydrant on East Riverview solid red indicating 800 GPM. The hydrant colors and GPM outputs have been confirmed with the Nueces County ESD #1 who will soon perform their own flow test of the hydrants.

- b. Upon motion by Mike Olszewski and a second by Jeff Holley, the board unanimously accepted the bid from Sheinberg Tools for \$8,698 for a new valve exerciser and from John Deere for \$1,199.99 for a new generator to power the valve exerciser.
- c. There was one leak reported after hours since the last Board of Directors meeting which was a hydrant meter at CR 73 and Bobwhite that was leaking. It was only one employee and one hour of time to remedy the issue.

#### **UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN**

- 7. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
  - a. There were no legal updates.

#### **UPDATE FROM RAW'S SECRETARY/TREASURER, JANINE PRUSKI ON KEY DATES FOR ELECTION**

- 8. Janine Pruski, Secretary/Treasurer reviewed the election deadlines with the Board of Directors and informed the Board of Directors that the official early voting/mail in ballots are due on April 27, 2022, by 12:00 o'clock noon.

#### **OFFICE MANAGER UPDATE**

- 9. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
  - a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors
  - b. Ms. Reed reviewed with the Board of Directors the following bank account balances:
    - i. Operating account \$511,913.38
    - ii. Construction account \$0
    - iii. Bond Reserve I \$200,768.59
    - iv. Bond Reserve II \$43,831.17
    - v. UMB Green Money \$111,097.62
    - vi. UMB Sweep Money \$260,156.45
  - c. Kaylee Reed requested feedback on the tariff updates that the Board of Directors approved at the March 22, 2022, meeting to ensure all changes were incorporated correctly. Ms. Reed also informed the Board of Directors that she has sent out recommended changes to "Table I" of the tariff for updates and would like their input.
  - d. Kaylee Reed updated the Board of Directors on the two properties that have had police reports filed for illegal connections/tampering.
  - e. Kaylee Reed informed the Board of Directors that she will be out of the office Wednesday (4/6) through Friday (4/8) for a TRWA conference in Round Rock.

#### **DISCUSS MARCH 2022 DIRECTOR'S REPORT**

- 10. The Board of Directors reviewed the March 2022 Director's report.

#### **DISCUSS LIST OF ACCOMPLISHMENTS FOR 2021**

- 11. The Board of Directors reviewed and discussed the 2021 updated list of accomplishments to be presented in the upcoming annual meeting of the membership.

#### **REVIEW AND DISCUSS ROUGH DRAFT OF 2022 ANNUAL MEMBERS' MEETING AGENDA**

- 12. The Board of Directors reviewed and discussed the draft 2022 Annual Membership meeting PowerPoint and presentations.

#### **RECESS OPEN SESSION AND CONVENE IN EXECUTIVE SESSION**

- 13. At 5:33 pm Mr. Wishard announced that the Board of Directors would go into executive session to deliberate the duties of the Office Manager pursuant to the Section 551.074 of the Texas Open Meetings Act.

**RECONVENE OPEN SESSION**

14. At 6:08 pm Mr. Wishard reconvened in open session and upon motion by Janine Pruski and a second by John Feman, the Board of Directors unanimously approved the Amended and Restated Employment Agreement with the current Office Manager. Mr. Wishard advised the Board of Directors that even though he was absent with an excused absence, Director Ron Hellberg had indicated his support for the Amended and Restated Employment Agreement with the current Office Manager.

**DIRECTOR COMMENTS**

15. Mr. Wishard asked for comments from the Board of Directors.

**ADJOURN**

16. As there was no further business to come before the Board of Directors, a motion was made by John Feman with a second by Janine Pruski, the Board of Directors unanimously approved to adjourn.

**RIVER ACRES WATER SUPPLY CORPORATION**

By  \_\_\_\_\_  
David Wishard, its President

**ATTEST:**

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Janine Pruski, its Secretary

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